



# DRAFT TARIFF POLICY

## 2021/2022

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## 1. DEFINITIONS

**“Basic municipal services”** mean a municipal service that is necessary to ensure an acceptable and reasonable quality of life and, if not provided, would endanger public health or safety or the environment.

**“Council”** refers to the Okhahlamba Municipality and its successors in law and includes the Council of that Municipality or its Executive Committee or any other body acting by virtue of any power delegated to it in terms of legislation, as well as any official to whom the Executive Committee has delegated any powers and duties with regard to this policy.

**“Indigent”** means any household as defined in the Municipality’s Indigent Support Policy.

**“Municipal area”** means the area in respect of which the Okhahlamba Municipality has executive and legislative authority as determined by the constitution and the National legislation and demarcated in terms of the Demarcation Act (Act 27 of 1998).

**“Indigent Households”** A family unit as defined in the Municipality’s Indigent Support Policy.

**“Tariff policy”** means a policy on, the levying of fees, rates or taxes for the Municipal services provided by the Municipality itself, which complies with the Municipal Systems Act, 2000.

## **2. GENERAL INTRODUCTION AND OBJECTIVE**

- 2.1 A tariff policy must be compiled, adopted and implemented in terms of section 74 of the local government: Municipal Systems act 2000, such policy to cover among other things, the levying of fees for municipal services provided by a municipality itself or by way of service delivery agreements.
- 2.2 The Tariffs Policy has been compiled taking into account; where applicable the guidelines set out in section 74 of the local government: Municipal Systems act 2000 (see part 11 of this policy).
- 2.3 Tariffs in terms of the Planning and Development Act, 2008 (Act No.6 of 2008) Will be applied for town planning applications and considerations
- 2.4 In settings its annual tariffs the Council shall at all times take due cognizance of the tariffs applicable elsewhere in the economic region, and of the impact which its own tariffs may have on local economic development.

## **3. GENERAL PRINCIPLES**

- 3.1 Service tariffs imposed by the Okhahlamba Municipality shall be viewed as user charges and shall not be viewed as taxes, and therefore the ability of the relevant consumer or users of the services to which such tariffs relate, shall not be considered as a relevant criterion (except in the case of the indigence relief measures approved by Okhahlamba Municipality from time to time).
- 3.2 The Municipality shall ensure that its tariffs are uniformly and fairly applied throughout the municipal region.
- 3.3 Tariffs for services rendered by Okhahlamba Municipality, namely;
  - a) Refuse Removal

Shall as far as possible recover the expenses associated with the rendering of each services concerned. The tariff which a particular consumer or user pays shall therefore be directly related to the standard of service received and the quantity of the particular service used or consumed.

- 3.4 The Municipality shall as far as circumstances reasonably permit, ensure that the tariffs levied in respect of the foregoing services further generate an operating surplus each financial year as the Council of Okhahlamba Municipality may determine at the time that the annual operating budget is approved. Such surpluses shall be applied in a relief of property rates, refuse removal and for the partial financing of general service or for the future capital expansion of the service concerned, or both. The modesty of such surplus shall prevent the service tariffs concerned from being viewed as concealed taxes.
- 3.5 The Municipality shall develop, approve and at least annually review an indigence support program for the Municipal area. This program shall set out clearly Okhahlamba Municipality's cost recovery in respect of the tariffs which it levies on registered indigents, and the implications of such policy for the tariffs which it imposes on other users and consumers in the Municipal region.
- 3.6 In line with the principles embodied in the constitution and in other legislation pertaining to local government, Okhahlamba Municipality may differentiate between different categories of users and consumers in regard to the tariffs which it levies. Such differentiation shall, however at all times be reasonable and shall be fully disclosed in each annual budget.
- 3.7 The Municipality's Tariff Policy shall be transparent, and the extent to which there is cross-subsidization between Okhahlamba Municipality further undertakes to ensure that its tariffs be easily explainable and understood by all consumers and users affected by the Tariff policy concerned.

- 3.8 The municipality further undertakes that its tariffs shall be easily explainable and understood by all consumers and users affected by the tariff policy concerned
- 3.9 The municipality also undertakes to render its services cost effectively in order to ensure the best possible cost of service delivery.
- 3.10 The charges levied on consumers shall be proportionate to the quantity of the service which they receive.
- 3.11 In addition the municipality shall levy monthly availability charges for services concerned, and these charges shall be fixed for each type of property as determined in accordance with the detailed policies set out below..
- 3.12 Separate tariff structures will be imposed on the following categories of property namely:
- a) Residential
  - b) Business & Commercial
  - c) Industrial consumers
  - d) Public Service Infrastructure
  - e) Agricultural
  - f) Municipal Properties
  - g) Multiple Use Properties
  - h) Privately Developed Estates
  - i) Properties for Religious use
  - j) Vacant Land
  - k) Rural Communal Land
  - l) Education Facilities
  - m) State owned Properties
  - n) State Trust Land
  - o) Consumers with whom special agreements were made
  - p) Consumer in certain geographical areas

#### **4. CALCULATION OF TARIFFS FOR MAJOR SERVICES**

4.1 In order to determine the tariffs that must be charged for the supply of the services, the Municipality shall take into account all the costs of operation of the services, including specifically the following:

4.1.1 Depreciation expenses.

4.1.2 Cost of bulk services.

4.1.3 Distribution costs.

4.1.4 Maintenance of infrastructure and other fixed assets.

4.1.5 Administration and service costs, including:

a) Reasonable general overheads, such as costs associated with the office of the Accounting Officer.

b) Adequate contributions to the provisions for bad debts and obsolescence of stock.

c) All other ordinary operating expenses associated with the services concerned.

d) Service charges levied by other departments such as finance, human resources, and legal services.

The intended surplus to be generated for the financial year, such surplus to be applied:

a) As an appropriation to capital reserves

b) General in relief of rates and general services.

4.2 Levying of Rates

4.2.1 The Municipality shall levy rates on all rateable properties within its area of jurisdiction, provided that it may, by resolution, grant exemptions from, rebates on or reductions in, rates levied in terms of its applicable rates policy or in terms of a National Framework prescribed under the Act.

4.2.2 In levying rates on property the Municipality is not obliged to levy rates on

properties of which it is the owner, or on properties in respect of which it is impossible or unreasonably difficult to establish a market value because of legally insecure tenure resulting from past racially discriminatory laws or practices.

#### 4.3 Refuse Removal

4.3.1 The categories of refuse removal users (registered owners) as set out below shall be charged at the applicable tariffs, as approved by the council in each annual budget.

4.3.2 Tariff adjustments shall be effective from 1 July each year.

4.3.3 A separate fixed monthly refuse removal charge shall apply to each of the following categories of users, based on the costs of the service concerned:

- a) Domestic and other users (once weekly removal)
- b) Business and other users (once weekly removal)

4.3.4 Registered indigents may receive such discount on this charge as the council deems affordable when approving each annual budget, but on the understanding that such discount shall not be less than 50% of the monthly amount billed as a refuse removal charge.

#### 5. MINOR TARIFFS

5.1 All other tariffs shall be standardized within the Municipal region.

5.2 All other tariffs shall be approved by the Council in each annual budget, and may, when deemed appropriate by the Council, be subsidized by property rates and general revenues inter alia, particularly when the tariffs will prove uneconomical when charged to cover the cost of the service concerned, or when the cost cannot accurately be determined, or when the tariff is designed purely to regulate rather than finance the use of the particular service or amenity.



- 5.3 All other tariffs over which the municipality has full control shall annually be adjusted at least in line with the prevailing consumer price index, unless there are compelling reasons why such adjustment should not be effected.
- 5.4 The following services shall be considered as community services, and no tariffs shall be levied for their use:
- Municipal reference library.
  - Municipal lending library.
  - Clinic Services.
  - Community outreach programs
- 5.6 The following services shall be considered as economic services, and the tariffs levied shall cover 100% or as near as possible to 100% of the budgeted annual operating expenses of the service concerned:
- Rentals for the use of municipal halls and other premises (subject to the provisions set below)
  - Cleaning of vacant plots.
  - Valuation certificates.
  - Photostat copies and fees.
  - Clearance certificate.
  - Duplicate account statements
  - Library fines
  - Encroachment Fees
  - Building and rental facility deposits
  - Building Plan Fees
  - Building Inspection Fees
  - Pavement Deposits
  - Hall Hire Fees & Deposits
  - Business licenses
  - Re-zoning charges
  - Valuation Appeal Fees

- Cemetery & burial Fees
  - Landfill Site Fees
  - Sport Complex Fees
- 5.7 The following charges and tariffs shall be considered as regulatory and punitive, and shall be determined as appropriate in each annual budget:
- Fines for lost or overdue books.
  - Advertising sign fees.
  - Pound fees.
  - Penalty and other charges imposed in terms of the approved policy on credit control and debt collection.
  - Penalty charges for the submission of dishonoured, stale, post dated cheques.
- 5.8 Market related rentals shall be levied for lease of municipal properties.
- 5.9 In the case of rentals for the use of municipal halls and premises, the council may by resolution determine categories of users of such halls and premises which are entitled to discounts that they are required for non profit purposes or provision of the service for the community. If the Accounting officer is satisfied that a prospective user falls within such a category and a hall or premises are required by such user for non profit making purposed\ and for the provision of a service to the community, the municipal manager may waive 50% of the applicable rental.
- 5.10 The Accounting Officer shall determine whether an indemnity or guarantee must in each instance be lodged for the rental of municipal halls, premises and sports field, and in so determining shall be guided by the likelihood of the municipality sustaining damages as a result of the use of the facilities concerned.

- 5.11 Services delivered in terms of legislated guidelines issued by KZN Transport Revenue will be charged in line with the same Gazetted fees. Agency fees in terms of vehicle licensing will be calculated at 8.55% unless stated otherwise.

## 6. BY LAWS

In order to implement different categories of service tariffs mentioned above, the Municipality must adopt bylaws that are in line with this Policy and any other applicable Policies of the Municipality.

## 7. POLICY ADOPTION

This policy has been considered and approved by the **COUNCIL OF THE OKHAHLAMBA LOCAL MUNICIPALITY** as follows:

Approval Date:

Date of Implementation:

Council Resolution:

## **ANNEXURE A: LEGAL REQUIREMENTS**

### LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT NO. 32 OF 2000

#### SECTION 74: TARIFF POLICY

The council of a municipality must adopt and implement a tariff policy on the levying of fees for the services provided by the municipality itself or by way of service delivery agreements.

Such policy must comply with the provisions of the present Act and any other applicable legislation.

Such tariff policy must reflect at least the following principles:

- a) that users of municipal services must be treated equitably in the application of the municipality's tariffs;
- b) That the amount individual users pay for services must generally be in proportion to the use of such services;
- c) That Indigent households must have access to at least basic services through tariffs which cover only operating and maintenance costs, special tariffs or lifeline tariffs for low levels of use or consumption of services or for basic levels of services, or any other direct or indirect method of subsidisation of tariffs for Indigent households;
- d) That tariffs must reflect the costs reasonably associated with rendering the service, including capital, operating, maintenance, administration and replacement costs, and interest charges;
- e) That tariffs must be set at levels that facilitate the financial sustainability of the service, taking into account subsidisation from sources other than the service concerned;
- f) That provision may be made in appropriate circumstances for a surcharge

- on the tariff for a service;
- g) That provision may be made for the promotion of local economic development through special tariffs for categories of commercial and industrial users;
  - h) That the economic, efficient and effective use of resources, the recycling of waste and other appropriate environmental objectives must be encouraged;
  - i) That the extent of subsidisation of tariffs for Indigent households and other categories of users must be fully disclosed.

The tariff policy may differentiate in respect of services, service standards, service providers and other matters between different categories of users, debtors or geographical areas.

If the policy entails such differentiation, the municipality must ensure that this does not amount to unfair discrimination.

### SECTION 73: GENERAL DUTY

The municipality must give effect to the provisions of the Constitution, and in doing so give priority to the basic needs of the local community, promote the development of the local community, and ensure that all members of the local community have access to at least the minimum level of basic municipal services.

The services provided by the municipality must be: equitable and accessible; provided in a manner conducive to the prudent, economic, efficient and effective use of available resources, and the improvement of standards of quality over time; financially sustainable; environmentally sustainable; and regularly reviewed with a view to upgrading, extension and improvement.

**SECTION 75: BY LAWS TO GIVE EFFECT THIS POLICY**

The council of the municipality must adopt by laws in respect of services to give effect the implementation and enforcement of the tariff policy.

Such by laws may differentiate in respect of services, service standards, service providers and other matters between different categories of users, debtors or geographical areas, but in manner which does not amount to unfair discrimination.

**PROPERTY RATES**

<b>DESCRIPTION</b>	<b>DRAFT TARIFF 2020/2021</b>	<b>DRAFT TARIFF 2020/21</b>	<b>IMPERMISSABLE REBATE</b>	<b>ADDITIONAL REBATE</b>
RESIDENTIAL, SECTIONAL TITLE RESIDENTIAL	.00919	0.00919	R137.85	20% SECTIONAL TITLE, RESIDENTIAL R85,000 ON M/V
RESIDENTIAL SMALL HOLDING	.00919	0.00919	R137.85	20% R85,000 ON MV
BUSINESS & COMMERCIAL, RURAL BUSINESS & COMMERCIAL	.00919	0.00919	0	20% ON APPLICATION LED DEVELOPMENT
INDUSTRIAL	.00919	0.00919	0	20% ON APPLICATION LED DEVELOPMENT
PUBLIC SERVICE INFRASTRUCTURE	.02630	0.02630	30%	70%
AGRICULTURAL AND AGRICULTURAL SMALL HOLDING	.00230	0.00230	0	20% 30% DISASTER RELIEF ON APPLICATION
MUNICIPAL PROPERTIES NON LEASED MUNICIPAL PROPERTIES	.00919	0.00919	0	100%

MUNICIPAL PROPERTIES BINDED BY LEASE AGREEMENT	.00919	0.00919	0	100%
PRIVATELY DEVELOPED ESTATES	.00919	0.00919	0	20%
PROPERTIES FOR RELIGIOUS USE	.00919	0.00919	0	100%
COMMUNAL LAND, COMMUNAL PROPERTY ASS	.00919	0.00919	0	100%
RURAL COMMUNAL PROPERTY	.00919	0.00919	0	100%
EDUCATION FACILITIES	.00919	0.00919	0	
STATE OWNED PROPERTIES	.00919	0.00919	0	
TOURISM AND HOSPITALITY RURAL	.00919	0.00919	0	20% 5% ON EMPLOYING LOCAL RESIDENTS ADDITIONAL 5% ON APPLICATION FOR COVID19 TOURISM RELIEF
TOURISM AND HOSPITALITY URBAN	.00919	0.00919	0	20% ADDITIONAL 5% ON EMPLOYING LOCAL RESIDENTS ADDITIONAL 5% ON



				APPLICATION FOR COVID19 TOURISM RELIEF
-PUBLIC SERVICE PURPOSES	.00919	0.00919	0	
VACANT LAND (RESIDENTIAL)	.01148	0.01148	0	NO REBATE
VACANT LAND (COMMERCIAL)	.02020	0.02020	0	NO REBATE
PUBLIC BENEFIT ORGANISATION	0.02020	0.02020		100%

### REFUSE CHARGES

DESCRIPTION	DRAFT TARIFF 2020/2021 INCL VAT R	TARIFF 2020/2021 INCL VAT R
FIXED MONTHLY RESIDENTIAL	123.43	119.60
FIXED MONTHLY COMMERCIAL	256.19	248.25
DUMP SITE DELIVERIES PER LOAD LDV AND SMALLER	235.02	227.73
GARDEN REFUSE PER LOAD	235.02	227.73
DUMP SITE DELIVERY PER LOAD LDV AND TRAILER	470.02	455.45

DUMP SITE DELIVERY MORE THAN LDV AND TRAILER	680.71	R659.60
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**WASTE MANAGEMENT  
LANDFILL SITE**

<b>DESCRIPTION</b>	<b>TARIFF 2019/2020</b>	<b>TARIFF 2020/2021</b>
Removal of additional domestic refuse removal (3 x 85 litre or 240l wheeled bins	R39.63	R38.48
Other than normal removal days, per collection ( 3 x 85 litre or 240l wheeled bins or part thereof	R181.53	R175.90
<b>ARRANGED ONCE OFF REFUSE REMOVAL (BUSINESS) PER WEEK</b>	R544.57	R527.68
<b>I. SECOND REMOVAL</b>	R226.91	R219.87
<b>II. EACH ADDITIONAL REMOVAL</b>	R100	R100
Mixed refuse(garden, domestic trade refuse including building rubble and excavated material) per 250 kg or part thereof	R56.73	R54.97
Bulk food waste and condemned food per 250kg or part thereof	R113.46	R109.94
Garden refuse, per 250kg or part thereof	R22.69	R21.99
Soil, cold ash and sand which the Landfill Site Manager has agreed in advance that is suitable to be used as covering material, delivered in trucks of minimum 5 tons capacity	0	R0.00
Any development for Rubble: Deposit payable when submitting a building plan for approval and refundable upon proof of disposal on the landfill site	R1000.00	R1000.00
Illegal Dumping: a collection and disposal fee per 1.75 cubic meter container load for refuse or rubble dumped	R1000.00	R10000

**INTEREST**

Interest on overdue rates and services	18% p/a	18% p/a
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**COLLECTION CHARGES**

<b>DESCRIPTION</b>	<b>TARIFF 2019/2020</b>	<b>TARIFF 2020/2021</b>
Registered mail	R119.80	R116.09
Handed over legal	As per legal authority	As per legal authority

**CEMETERY FEES**

<b>DESCRIPTION</b>	<b>TARIFF 2019/2020</b>	<b>TARIFF 2020/2021</b>
OPENING A GRAVE FOR EXHUMATION	914.17	885.82
RESERVATION OF GRAVE PLOT IN PERPETUITY PER PLOT (TREATED AS A DEPOSIT)	1198.08	1160.93
BURIAL FEES: ADULTS	1096.07	1062.08
(RESIDENTS) INFANTS	549.55	532.51
BURIAL FEES: ADULTS	4659.67	4515.18
(NON RESIDENTS) INFANTS	2797.84	2711.09
ADDITIONAL CHARGES FOR BURIALS HELD ON SUNDAYS OR PUBLIC HOLIDAYS	1243.78	1205.21

**BUILDING PLANS-ANDILE NKOSI**

<b>DESCRIPTION</b>	<b>TARIFF 2019/2020</b>	<b>TARIFF 2020/2021</b>
MINIMUM FEE	437.19	423.63
PRELIMINARY PLAN FOR INSPECTION/COMMENT	183.31	177.63
EXISTING BUILDINGS	4.82P/SQM	4.67P/SQM
PLAN CONSULTATION DRAWING UP EXISTING BUILDING PLANS INCLUDING PROPOSED DEVELOPMENTS	<b>0</b>	4.67P/SQM OR 10.71P/SQM
DEMOLITIONS P/M2	<b>0</b>	10.71P/SQM
PRINTING/ COPIES OF A0/A1/A2 &A3 PAPERS	<b>0</b>	50.00
NEW BUILDINGS / ADDITIONS P/M <sup>2</sup>	11.05P/SQM	10.71P/SQM
SWIMMING POOLS, TENNIS COURTS, BOUNDARY WALLS AND RETAINING WALLS OVER 2M HIGH	437.16	423.60
ALTERATIONS WITH NO FLOOR AREA INCREASE	437.16	423.60
RE-INSPECTION FEES	218.60	211.82
PLANS WHICH HAVE LAPSED:	50% OF ORIGINAL	50% OF ORIGINAL
UNAUTHORIZED BUILDING CONSTRUCTION PENALTY	3403.56	3298.02
COMPLUSORY ON SITE INSPECTION FEE PER INSPECTION I.R.O BUILDING CONSTRUCTION * 4(FOUNDATION, FLOOR,	547.03*4	530.07*4

WINDOW, ROOF)		
COMPULSORY BUILDING DEPOSIT REFUNDABLE ON APPROVAL	3283.30	R3181.49
PRINTING AND COPIES OF THE BUILDING PLANS FOR (A0/A1/A2 SIZE)	R22.68	R21.98

### SIGN ERECTION

DESCRIPTION	DEPOSIT	DRAFT TARIFF 2021/2022	TARIFF 2020/2021
NEW PERMANENT SIGN ERECTION		1100	1100
RENEWAL ERECTION OF SIGNS		500	500
TEMPORAL SIGN	500	341.32	330.74
APPLICATION FOR RELAXATION OF BOUNDARIES		1113.05	1078.54
HOSTING OF LIVE MUSIC IN TOWN		1113.05	1078.54
RENEWAL OF EXISTING BUSINESS LICENSES		171.90	166.57
NEW APPLICATION BUSINESS LICENSES		306.28	296.78
UNAPPROVED OR UN AUTHORISED BUSINESS		21 713.28	21 986.80

**TOWN PLANNING CHARGES**

<b>DESCRIPTION</b>	<b>TARIFF 2019/2020</b>	<b>DRAFT TARIFF 2020/2021</b>
ENCROACHMENT FEES:(STREET VERANDAH'S, BALCONIES AND ENCROACHMENTS) RENTAL PER MONTH	110.47	107.04
REZONING UNDER 1HA	7542.7	7308.82
REZONING 1HA BUT LESS THAN 5HA	9686.04	9385.70
5HA BUT LESS THAN 10HA	11070.45	10 727.18
10HA AND OVER	13 148.24	12 740.54
ADDITIONAL FEE PER HA EXCEEDING 10HA	169.64	164.38
APPLICATION FOR SUBDIVISION OF LAND	2820.52	2733.06
APPLICATION FOR COUNCIL APPROVAL	759.17	735.63

**LOT / PROPERTY CLEARING**

<b>DESCRIPTION</b>	<b>TARIFF 2019/2020</b>	<b>DRAFT TARIFF 2020/2021</b>
GRASS/OVERGROWTH PER PLOT NOT EXCEEDING 1000SQM	1193.51	1156.50
THEREAFTER PER PLOT	1790.21	1734.70

**PLANNING AND DEVELOPMENT**

<b>APPLICATION TYPE</b>	<b>DRAFT TARIFF 2021/2022</b>	<b>TARIFF 2020/2021</b>
AMENDMENT TO SCHEME	6400.80	6202.33
SPECIAL CONSENT APPLICATION	4800.60	4651.74
CANCELATION OF APPROVED LAYOUT PLAN	6400.80	6202.33
CONSOLIDATION OF LAND	3200.41	3101.17
PROCESSING DFA APPLICATIONS	6400.80	6202.33
RELAXATION OF BUILDING LINE / SIDE AND REAR SPACES	567.26	549.67
ALTERATION, SUSPENSION AND DELETION OF CONDITIONS OF TITLE RELATING TO LAND	2168.40	2101.16
DEVELOPMENT SITUATED OUTSIDE OF THE AREA OF THE SCHEME	4800.59	4651.74
CLOSURE OF MUNICIPAL ROAD (EXCLUDING FUND RAISINGS)	5672.60	5496.70
CLOSURE OF MUNICIPAL PUBLIC PLACE	5672.60	5496.70
FINE FOR ILLEGAL DEVELOPMENT AND ENCROACHMENT	37740.66	36570.41
ENCROACHMENT FEES:(STREET VERANDAH'S, BALCONIES AND	110.46	107.04



<b>APPLICATION TYPE</b>	<b>DRAFT TARIFF 2021/2022</b>	<b>TARIFF 2020/2021</b>
ENCROACHMENTS) RENTAL PER MONTH		
REZONING UNDER 1HA	6994.09	7308.82
REZONING 1HA BUT LESS THAN 5HA	8981.54	9385.71
5HA BUT LESS THAN 10HA	10265.24	10727.18
10HA AND OVER	12191.91	12740.55
ADDITIONAL FEE PER HA EXCEEDING 10HA	157.30	164.38
APPLICATION FOR SUBDIVISION OF LAND	2615.37	2733.06

### TAXI RANK FEES

<b>DESCRIPTION</b>	<b>DRAFT TARIFF 2021/2022</b>	<b>TARIFF 2020/2021</b>
TAXI RANK PERMIT ( 1 JANUARY TO 31 DECEMBER)	148.05	143.46

**LIBRARY**

<b>DESCRIPTION</b>		<b>DRAFT TARIFF 2021/2022</b>	<b>TARIFF 2020/2021</b>
FINES FOR OVERDUE MATERIALS PER ITEM PER WEEK OR PART THEREOF		3.30	3.20
MEMBERSHIP FEES		181.78	175.56
PHOTO COPIES	A4 ( B&W)	1.00	1.00
	A3 ( B&W)	2.00	2.00
	A4 (COLOUR)	5.00	5.00
	A3 (COLOUR)	6.00	6.00
PRINT OUT(USB)	A4 (B &W)	2.00	2.00
	A4 (COLOUR)	5.00	5.00

**ADMINISTRATION CHARGES**

<b>DESCRIPTION</b>	<b>DRAFT TARIFF 2021/2022</b>	<b>TARIFF 2020/2021</b>
VALUATION ROLL PER COPY	70.70	68.51
VOTERS LIST PER COPY	36.87	35.73

VALUATION APPEALS	631.20	631.20
PLANS, DOCUMENTS OR FILES PRODUCED FOR INSPECTION AT THE DISCRETION OF THE MUNICIPAL MANAGER	33.13	33.13
VALUATION ROLL INSPECTION FEES	0	0
NAME AND ADDRESS PER ENQUIRY OF A RESIDENT OR PROPERTY OWNER	97.36	97.36
SEARCH CARRIED OUT BY A MEMBER OF PUBLIC IN BULK	20.86	20.86
CERTIFIED COPY OF EXTRACT OF MINUTES/HEARING PER 100 WORDS OR PART THEREOF	21.94	21.94
ACCOUNTS AND AUDIT REPORT PER COPY	190.08	190.08
COPY OF BUSINESS LICENSE	52.60	52.60
COPIES OF ACCOUNT STATEMENTS OLDER THAN 2 YEARS PER MONTH	129.32	129.32
COMPLETE COPY OF BYLAWS OR PART THEREOF	567.63	567.63
CONSUMER BANK CHARGES:		
BANK COST(RD – CHEQUES)(PER ACCOUNT)	151.26	151.26
(EFT – REVERSAL)	308.89	308.89
PAYMENT TRANSFER REFERENCING ERROR	60.00	60.00
TENDER FEES	400.00	400
FEES FOR TENDER ≥R10,000,000	TO 500.00	TO 500.00
TRANSFERS INCORRECTLY MADE INTO THE MUNICIPAL BANK ACCOUNT R10000.00 AND	2.5%	2.5%

LESS			
TRANSFERS INCORRECTLY MADE INTO THE MUNICIPAL BANK ACCOUNT OVER R10000.00	5%	5%	

### CERTIFICATES

DESCRIPTION	DRAFT TARIFF 2021/2022	TARIFF 2020/2021
VALUATION LETTER COPY	50.00	50.00
RATES CLEARANCE CERTIFICATE (TRANSFERS IN AID OF HOUSING SCHEME DEVELOPMENTS FROM THE MUNICIPALITY TO INDIVIDUALS WILL BE EXEMPT FROM THIS FEE)	400.00	400.00

### COMMUNITY HALL USES- MGOZA

DESCRIPTION	DEPOSITS 2020/2021	TARIFF 2020/2021	DEPOSITS 2021/2022	TARIFF 2021/2022
AUDITIONS	1000.00	1106.70	1000.00	1052.00

COMMUNITY ACTIVITY (DISCO AND DANCES)	600.00	442.89	600.00	434.47
DRAMA PRODUCTIONS	500.00	553.35	600.00	571.06
FUND RAISING FUNCTIONS	100.00	110.46	150.00	114
INDOOR SPORT AND RECREATION(COMMUNITY HALLS)	150.00	210.40	150.00	217.13
MUSICAL PRODUCTIONS	1000.00	11067.04	1000.00	11421.19
WEDDINGS / ENGAGEMENTS	500.00	553.35	500.00	571.06
POLITICAL MEETINGS	200.00	210.40	200.00	217.13
CHURCH	200.00	166.22	200.00	171.54
SPORTS FIELD(FESTS)	2000.00	3000.00	2000.00	3000.00
CANCELATION FEES	0%	10%	0	10%

### SPORTS COMPLEX-MGOZA

DESCRIPTION	DRAFT DEPOSIT	TARIFF	DEPOSIT	TARIFF
	2021/2022	2021/2022	2020/2021	2020/2021

HALL BOOKINGS	0	15000	0	15000
ENSUIT	0	2500	0	2500
SPORT FIELD	0	5000	0	5000
ATHLETICS FOR CIRCUITS AND REGION	0	3000	0	3000
ATHLETICS FOR SCHOOLS	0	1500	0	1500
FUNERAL	0	5000	0	5000
INDOOR SPORTS	0	5000	0	5000
5 ASIDE GAMES	0	300	0	300
CONFERENCE	5000	20000	5000	20000
CHURCH	5000	20000	5000	20000
WEDDING	5000	15000	5000	15000
Gym-Provincial and National	0	5000	0	5000
Park	R10 (adult) R5 (cooler box) R5 kids 12 years and under free			
Park Garden Wedding/Picnic Event	R2000			
Marquee Erection	R10 000			

Office Space	Standard rate as per public works rate			
Staff parking	0	R110.67	0	R114.21