

Okhahlamba municipality is an equal opportunity, affirmative action employer. It is our intention to promote representatively (in terms of race, gender and disability).

## **Advertisement**

### **IDP/PMS MANAGER (1-POST)**

**SALARY: R 333 747, 36 – R433 214, 52 per Annum**

**Benefits: Medical Aid, Pension, Housing Allowance, cellphone Allowance and travelling allowance**

#### **REQUIREMENTS:**

- Appropriate B Degree / National Diploma in Town and Regional Planning/Development Planning
- 3-4 years relevant experience
- Valid driver's license is essential
- Sound knowledge and understanding of Local, Provincial and National Departments in relation to IDP thorough knowledge of policy and strategy formulation

#### **REQUIRED SKILLS**

- Excellent verbal and written communication skills
- People management, report writing, presentation and facilitation skills

#### **RESPONSIBILITIES:**

- Develop and review an Integrated Development Plan (IDP) ;Develop and review Performance Management System (PMS),Review Departmental score cards, Develop and Review Service Delivery and Budget Implementation Plan(SDIBP),Develop IDP framework and process plans, Compile mid annual-year and annual reports, Development of planning, monitoring and reporting tools on IDP and PMS,Liase with municipal departments continuously to ensure that all activities and operations aligned with the IDP,Ensure alignment of SDIBP with Integrated Development Plan(IDP) and Performance Management System(PMS),Alignment of Council activities to Provincial Growth and Development Strategy(PGDS) and National Spatial Development Perspective(NSDP),Develop strengthen and maintain relationship with relevant role players and other implementing agents

**Enquiries in respect of the above position should be directed to the Executive Manager: Compliance and Risk Management, 036- 448 8000 during office hours**

**Comprehensive Curriculum Vitae, together with certified copies of qualifications, ID copy and the form for application of employment available on the municipal website, should be sent to:**

**OKHAHLAMBA MUNICIPALITY  
P.O. BOX 71  
BERGVILLE  
3350**

The closing date for applications is the **05th of October 2016, 12H00**. If you have not heard from us within 30 days of the closing date, you should regard your application as unsuccessful.

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**SD SIBANDE  
MUNICIPAL MANAGER**